

# Frequently Asked Questions

# BYOD

## GENERAL

### What is the current situation at the College?

Currently the College has a 1:1 program, where students in Years 1-8 are expected to have an iPad and Students in Years 9-12 have a MacBook. Feedback from our community has shown that the demands of the curriculum in the Middle Years require a laptop. Students in Year 12 have reported that their device is functioning at its lowest capacity in their final school year. Hence, we have decided to introduce a laptop at Year 7, where the recommended device will have a 3 year warranty and still meet the requirements for learning at the end of its anticipated life span.

### What is BYOD?

BYOD is the acronym used for "Bring Your Own Device". It refers to a technology model that allows students to bring their own devices to school for learning in the classroom. This is a program in both education and corporate settings, which recognises that choices about technology are very much personal.

### What is the Acceptable Use Agreement?

It is an agreement based on the ICT Policy which details acceptable behaviour and restrictions when using any BYOD technologies or College digital resources. It is included in the BYOD Handbook as well as the Student Diary.

### How do I agree to the Acceptable Use Agreement?

Parents/Caregivers and students should read the Acceptable Use Agreement sent via email. Before the device can be connected to the College Network Caregivers and students are asked to sign the agreement and return this to the College. At the start of each academic year an additional copy is signed in your child's diary (Year 1-3 families are given a hard copy to sign as they do not utilise a College diary) to acknowledge they have read and understood the agreement, and any amendments that have been made.

## PAYMENT AND PURCHASE/JB HI-FI PARTNERSHIP

### How do I select the best device for my child?

The purchase of a device is a major decision and a significant expense. A good quality device may last three years (or even more) and viewed over such a period, the expense is considerably less. The Curriculum at Tatachilla Lutheran College demands the use of technology as part of an integrated approach to many aspects of teaching and learning. You may wish to consider payment plans instead of an outright purchase. JB Hi-Fi offers finance to spread the purchase cost over time suited to your circumstances if this is required.

### Are there finance plans available?

Yes. JB Hi-Fi offers finance plans which can spread the purchase cost over time to suit your

circumstances.

#### What device is the best device?

The College has recommended device options available through our BYOD partner JB Hi-Fi. However, the College recognises that technology is an individual choice. We have found that students take greater responsibility for the device if they can be afforded the opportunity to be part of the decision-making process with their caregiver.

#### Why did the College choose JB Hi-Fi as a BYOD partner?

JB Hi-Fi Solutions Education portal provides access to a wide range of Education specific laptops, iPads, accessories and insurance. The College is able to select and approve products to work within our schools ICT infrastructure to support student learning. They provide competitive market pricing and are able to get the best deal on technology for learning, at Education specific prices. The portal gives you access to;

- education specific products, not available in retail stores;
- products carefully selected and approved for use by Tatachilla Lutheran College;
- education specific online pricing;
- an extensive range of accessories and extended warranties; and
- interest free finance options

#### How do I access the payment details on the JB Hi-Fi BYOD portal?

After adding your device and any additional options (such as computer bag) to the cart, there is a "Personal Details" button at the very bottom of the screen which you will need to click to process the order to the next screen.

#### When do I need to order by?

For orders through JB Hi-Fi:

Devices ordered on or before Friday 3rd of November 2017 can be collected on or after Thursday 7th December 2017.

Devices ordered between Friday 3rd of November 2017 and Friday 5th January 2018 can be collected on or after Monday 22nd January 2018.

We are aware that for many families the BYOD device will form part of a child's Christmas gift and we encourage you to order it as soon as possible to ensure you receive the device in time for Christmas. This also means that your child can become familiar with the operating platform and customise it to suit their own preferences in preparation for learning at the beginning of the school year.

For families who are supplying their own iPad we will require you to arrange a time between 11th December 2017 to the 18th January 2018 for the device to be dropped off at ICT Services so that it can be configured to the college network to allow the efficient and effective distribution of Apps.

#### What happens if the device is damaged, lost or stolen?

The College does not own or warranty student devices. If you are concerned the device is going to be broken, lost or stolen, you may wish to consider specific accidental damage insurance for the device. You can specifically list the item on your home contents insurance or you can purchase an Accidental Damage Protection plan for your device. Families are responsible for ensuring that devices are insured. Where available, the College will provide access to a short term loan device in school while a family has a device being repaired.

## TEACHING AND LEARNING

### Do I need to buy a new laptop or iPad if I own one already?

Not necessarily. As long as your current device meets the minimum hardware specifications, it can be used as a learning tool at school. Check the BYOD Handbook for details of the specifications.

### What ICT devices will Reception have access to?

Students will still have access to a bank of iPads as currently exists in our Reception classrooms. This is not anticipated to change. This introductory year allows the College to establish expectations with students and assist them in familiarising themselves with how an iPad can support their learning.

### Why 1:1 with students in Years 1?

It is our belief and experience, supported by current research and the practice in other schools across Australia, that students in a Junior School setting are old enough to be able to manage their own device with the support of their class teacher. We have successfully implemented a 1:1 iPad program in Year 1 after an introductory year in Reception where students are guided in how an iPad can support their learning through the use of College owned iPads in Reception.

Having access to their own individual device gives students opportunities to maximise learning opportunities by always having the device available. They will be able to use the same device at school and at home. The iPads work best as a single user device and they provide opportunities for personalised, student-centred learning. Your child having their own device also allows for a level of parental involvement in learning not previously possible.

### How will we know how the iPads or Laptops are being used in the classroom?

By implementing a BYOD program your child will be bringing their device between home and school on a daily basis. This provides unprecedented access to your child's learning and affords you as parents the opportunity to become more actively involved in your child's education and see how their device is being used each week. Some parents have asked whether devices can remain at the College. Certainly, this can be arranged until you feel confident that your child is able to manage the transition to and from school.

### Will my child stop writing?

No. The development of fine motor and handwriting skills are still considered vitally important. Scheduled time each week for handwriting development will continue to be a core part of the Literacy program in the Junior School at Tatachilla Lutheran College.

### Have teachers been trained as to how to use a variety of technologies in the classroom?

Teachers at Tatachilla Lutheran College have had, and will continue to have, access to rich and ongoing professional learning opportunities and support from many internal and external sources. We consider teacher knowledge, understanding, skill, vision and openness to being a life-long learner vital to the success of our 1:1 program.

The College already has very educated staff that readily share their ICT wisdom with their colleagues. We work with our system authority, educational specialists, colleagues in other schools, both locally and nationally, and our staff attend regular professional development opportunities presented by a range of organisations.

### What Apps/Software will be required and who will pay for them?

The College has identified a core set of Apps for iPads and software for laptops.

For students in the Junior School, these will be loaded onto each iPad prior to it coming home. Students in Year 7-12 are given detailed instructions on how to access software and the ICT services team can support students with this process if a problem arises. The cost of these is included in the College Tuition fees. The Apps and Software are owned by the College and are for the student's device only and can be removed by the College at anytime.

**Can the Apps or Software be installed on other Laptops, iPhone or iPods?**

Apps and software purchased in addition to those provided by the College become the property of the family and can be loaded onto any other device through family sharing.

**Will my child be able to install other apps/programs and games when they have the device?**

The purchase and installation of all Apps, games, music etc must be made by the family. If software is required by a class for academic purposes, the College will purchase licences and make arrangements for the installation of this for student use at school. There is no expectation that a child has anything additional to this and anything required for learning will be provided by the College.

**Will students be able to store music on their device?**

Yes, students can store their music on the device. However, they are not permitted to listen to this during class time unless they have explicit permission from a teacher.

**What happens if inappropriate apps/software/photos/videos/music are on the device?**

Each day the child's device will connect to the College Wi-Fi system. If there is suspicion that inappropriate material is on a child's device then staff at the College are permitted to confiscate and view material on it. Staff will contact parents/caregivers directly if any material(s) on the device are deemed inappropriate and ask for these to be removed. Appropriate consequences may be applied. Parents/Caregivers and staff will work together to ensure that our ICT Policy and Acceptable Use Policy are respected and adhered to.

Educational applications will be considered the priority on the device and the College reserves the right to request that any games, software or apps which interfere with learning, or with the running of the device, be removed.

**Can my child access iMessaging or other Apps not recommended by the College?**

The College expects that iMessaging will be disabled on the iPad for students in the Junior School. We recommend that families follow the age restrictions for all social media platforms.

**Will students be able to use Social Media on the device?**

Users of social media generally have to be 13 years of age or older. Therefore we recommend that it not be used on the device. Access to popular social media, such as Facebook is blocked on the College network.

**How much time will students use their device in the classroom?**

The amount of time the device will be used will vary from day to day at the discretion of the teacher and depending on the task involved. The amount of use depends on individual student need, as well as the learning activity or project at hand. There is the potential to use the device for all subject areas including specialist subjects such as Science, Health and Music.

However, teachers will decide when and how much the device will be used within any given lesson and per week based upon individual and classroom needs. Parents/Caregivers can be assured that the device will be used as part of a 'balanced diet' to maximise their child's educational outcomes, without compromising the development of other important learning opportunities and skillsets. The device, just as computers and previous technology have been considered a learning tool – one of

many tools that students will use and engage with at varying times each day.

The use of technology in lessons is very task-specific. Some tasks lend themselves to the use of the technology, others do not. This means that the iPad or laptop is used when and if required. The iPads and laptops will provide additional support for student learning, and therefore students will be supervised, as they would be for any learning activity. The issues of screen time is also apparent for us as educators and it will be more common for students to engage in short, sharp bursts with their devices, than long blocks of continuous time.

With Federal Government programs going online, such as NAPLAN online, and the SACE board changing to digital exams, student use of iPads and laptops during these periods will be mandated by Government requirements. While details are not known yet, we do know that these tests occur in a minimum of 45 minute blocks currently and therefore it is reasonable to assume the Government may keep the current timing format. As Federal and State Governments finalise details, these will be forwarded to parents and guardians for their information.

## TECHNICAL

### What support is available?

All students will have support for network connectivity including access to printers, Wi-Fi, files, resources and software supplied by the College. Support does not extend to games and personal software.

ICT Services assist students to configure their own device through information sessions. The intention is to provide support which leads students to take ownership and eventually manage their devices by themselves, including data management and backups.

Resolving any hardware concerns is the responsibility of the user. ICT Services staff cannot mediate disputes, fix devices or facilitate repairs.

### What support can I expect from ICT services?

If there is a problem with your device, but you do not exactly know what or how to fix it, then do not ignore it or try to make do in class somehow. ICT Support Staff are available to help you or guide you to where you can get the appropriate help, support or service.

Support and technical advice is offered to all students, regardless of where their device is from, for any issues related to connecting to the College network resources such as internet access, printing, file access and online learning tools.

ICT Services Staff cannot provide support for non-college related software, such as games.

Students and Parents/Caregivers are encouraged to email for assistance: [ictservices@tatachilla.sa.edu.au](mailto:ictservices@tatachilla.sa.edu.au)

### Do I need to purchase antivirus software?

There is no need to purchase antivirus software for the device. As this will be required by all students it will be provided by the College.

### How do we backup the data and Apps on the device?

Data on the device can be backed up to Google Drive over the internet. Information on backing up the iPad and laptop will be covered in a Parent Information Session.

### What if the device breaks down in term time?

If a child's device breaks down in term time, families will need to arrange their own repair and



Students will be provided with a short term loan device from the College when available.

#### What happens when the devices are three years old?

We have selected a number of devices, and recommend that a three year warranty for laptops, and a two year warranty for iPads is purchased, when selected the device through the JB Hi-Fi portal. From our experience the rate of change with the advances in technology means that after 3 years there are significant differences to platforms which would warrant a change of device rather than a repair. Often the cost of the repair is greater than the value of the iPad or laptop. Likewise, the functionality of devices deteriorates and we have found that students become increasingly frustrated by operating speeds and we advise you that it would be reasonable to expect to replace technologies every three years.

## DEVICE

#### Why iPads?

At the introduction of the 1:1 program, iPads were introduced and staff and students are generally very familiar and confident using an iPad. The iPad is built for simplicity, convenience and mobility, and continues to be the best tool to support digital learning in the Junior School.

#### Why change to a Laptop in Year 7 instead of Year 9?

Currently in Year 9, our students move to a laptop which has a fully-fledged desktop-style operating system built for power and flexibility. However, changes to the ways that students assessed in the Senior school curriculum and the demands of the Australian Curriculum, have led us to realise that we need to ensure that students become more familiar with a keyboard based device.

We believe that our choice of an iPad until Year 6, supplemented by a laptop in Year 7 upwards, will allow our students the flexibility to access, create, collaborate and communicate far more broadly. In short, we wish to empower students to think bigger and create better!

## DEVICE USAGE

#### Will students be able to use the devices at recess and lunchtime, or before and after school?

Students are encouraged to be active and socialise during break times, and the potential for damage increases, therefore the use of the iPads will not be allowed during these times. Extreme weather may permit the use inside under teacher supervision and discretion.

#### Will my child's Internet usage be monitored at school?

The College has a firewall that aims to block and filter inappropriate material reaching the students. Students can expect their device to be periodically inspected and monitored for appropriate usage. College personnel may request access to the browser history and/or caches as well as any and all files belonging to the student, as well as those stored on Google Drive.

Students and parents need to be aware that files stored on the College's Google Drive are not private. Teacher vigilance and student reporting will also be important in monitoring student usage and behaviour online, and student education has, and will continue to, reinforce expectations and strategies for appropriate and safe behaviour online.

Students can and do occasionally come across inappropriate content. We believe that providing them with strategies to deal with such occasions in a safe and supportive environment, just as you would be at home, is preferable to them dealing with the issue in unsupported circumstances.

#### How will the College regulate student use of the Internet at home?

The College is unable to regulate student internet usage at home, which means that

parents/caregivers need to remain vigilant and informed and have good family rules in place. We encourage parents to be aware of what their child is doing on any Internet enabled device (laptop, iPads, iPhone, iPod) and strongly encourage the use of these devices in family areas only, and not in private unsupervised areas such as bedrooms. We will discuss ways that families can regulate student use at parent sessions. We also recommend charging devices in a common area overnight to avoid the temptation of using the device late at night unsupervised. Likewise, our experience has shown that the establishment of a Home User Agreement before the device is introduced can alleviate many heated discussions and provide a common understanding of the expectations in writing.

**What parameters should I set-up for use of the technology at home?**

The College is frequently asked questions about the use of a device at home. This is a matter which is largely a negotiation within the family. Students do not need to use their device in their bedroom at all. The freedom and latitude afforded to one child may not, in other circumstances, be appropriate for another. The College recommends that all families set up a Home User Agreement before the device comes home. This establishes clear and consistent expectation from the outset.

Students receive information about safe and appropriate device use during their time at the College. If you feel device usage is becoming problematic, you should speak with the student's Home Class teacher to determine what strategies can be put in place to address your concerns. Should the matter require a specialised response, the staff member will direct you to the appropriate person.