

## If I receive communication that the College is forced to close, where do I collect my child?

- If the College is required to close, communication will be sent by email and, where possible, SMS to parents and caregivers, staff, students and school authorities.
- Should a College closure be called during the school day, students will be advised to collect their bags and will be dismissed. Students will be supervised as would normally occur at the end of a school day with extra staff on yard duty.
- The College will close as soon as possible. Students will be required to be picked up as promptly as possible. To ensure that SA Health can access the site in a timely manner, we ask that students be collected within 60 minutes of notification of closure. It is planned that buses would be available for regular users, however they cannot be guaranteed. Bus users should have a contingency plan in place.

### Junior School

Please collect your child(ren) from the Junior School “Kiss and Drop”. The eastern side of California Road is also a designated “Kiss and Drop”.

### Middle School

Please collect your child(ren) from the main carpark (via Tatchilla Road). Additional parking will be available on the main oval as directed by staff.

### Senior School

Please collect your child(ren) from the main carpark (via Tatchilla Road). Additional parking will be available on the main oval as directed by staff.

Given that closure could occur at any time during the day, we encourage you to discuss with your children remaining calm and:

- their travel arrangements if we need to close the school before normal finish time, including a contingency for bus users.
- the importance to travel directly home or to a relative’s house, reducing interaction with other people and not gathering in public places such as shops and food outlets.
- if there are siblings across multiple sub-schools, which designated area you will collect them from.

Schools with confirmed cases typically close for up to three days. For a closure of three days or less, the school will not activate the Remote Education and Care Plan for learning and wellbeing.

If a school closure is longer than three days, then the Remote Education and Care Plan for students will be activated.

